

DISTRICT ETDM STATUS REPORTS THROUGH JUNE 2004

District 1

ETDM Team Outreach

- Prepared the second quarterly newsletter to update the D1 ETDM Team on the latest news. This issue included a Best Practices section, ETAT Guidance, Central Office Notes, new additions to the D1 ETDM Team, Geek Speak, and milestones and upcoming events.

MPO/FIHS Coordination

- Prepared responses to ETAT and MPO Planning Screen comments to 13 Planning Screen Projects for development of project Summary Degree of Effect and preparation of Planning Summary Report.

ETAT Review

- Completed Class of Action Determination with FHWA for the SR 72 Programming Screen.
- Enhanced Programming Screen Purpose and Need statements.
- Started a 45-day Programming Screen for eight priority MPO and FIHS projects.
- Completed Sociocultural Effects Evaluation for four FIHS Programming Screen projects.
- Coordinated with resource agencies about commentary on project effects for Programming Screen.
- Coordinated with MPOs about Programming Screen commentary on Sociocultural Effects.

ETDM Team Coordination

- Completed final draft of the Work Plan to guide ETDM implementation. This establishes team roles, responsibilities, communication protocols, and an implementation schedule.
- Developed a data collection and management plan to identify and evaluate local data sources and protocols for social, cultural, and environmental information.
- Developing a “Communications Manual” that will include sample text, or templates, to address specific communication needs of the ETDM Process.

SCE Data Collection Pilot Project

- Initiated the second phase of the Highlands County Community Profile Development which includes public outreach with the communities to finalize community data and boundaries.

District 2

- In the last couple of months, performed the programming screen for four projects.
- Training the FCMPO on the SCE evaluation tools.
- Coordinated with EMO on the data gathering required to complete the historical database information that was requested at the last meeting.
- Encountered some questions and concerns during the programming screen which I shared at the last meeting as we move into PD&E on one of the programming screen projects.

District 3

- D-3 has 16 ETDM projects out for a Planning Screening review. All comments have not been received concerning these projects.
- After all comments are submitted, we will begin preparing the Planning Screening Summary Reports.
- At this time, none of these projects will be included in the next Five Year Work Program, so there will be no need to send them through the Programming Screen until a later date.

District 4

- Total of 24 projects were entered in the Planning Screen for ETAT review.
- ETAT Planning Screen reviews completed on 22 of the 24 projects.
- 2 projects will need re-screening due to mapping errors.
- Projects entered in the Programming Screen for ETAT review.
- ETAT Programming Screen reviews completed on 5 projects.
- Programming Screen ends July 5 for 6th project.
- All MPO's have participated in the SCE screens for their projects.
- SCE reviews for FIHS projects have been completed by the District CLC.
- 1 new major bridge replacement project (Flagler Memorial Bridge) will be released for a Programming Screen this month.
- Planning Summary Reports and Programming Summary reports for all projects are underway using URS contract. Coordination with ETAT on comments and responses will begin.
- Two projects have been identified to begin Project Development using the ETDM process in 04/05 fiscal year.
- Project development will be funded using districtwide environmental and PD&E contracts.
- Working with MPO's in Broward and Palm Beach Counties to input new LRTP needs projects for their update cycle this year.
- Weekly implementation meetings are held with the Planning and Environmental Engineer, PD&E Engineer, Environmental Administrator, FIHS Coordinator, CLC and Senior PD&E Project Managers.

District 5

Status of project uploads

- Two projects were sent through the Planning Screen -- ETAT reviews are complete.
- Currently working on Planning Summary Reports due by 7/21/04.
- There are currently ten projects in the Programming Screen's ETAT Review.

District activities related to implementation/Internal coordination strategies

- Preliminary Design Traffic was performed on all Programming Screen projects.
- Summaries for the first ten Programming Screen projects were created by PD&E consultant under existing contract. Summaries include draft typical sections, aerials with proposed alignment, qualitative assessment of project, and potential impacts based on the

use of the screening tool and field visit. These summary reports were created to test the process of involving the District's EMO, Design, Permitting, and Estimating departments from the planning stages and to aid in streamlining the process.

- Crash/safety data were collected and logical termini justification was added to all Programming Screen projects' purpose and need statements based on requests made by FHWA after reviewing the Planning Screen projects.
- Coordination with District MPOs helped to facilitate Comprehensive Plan Consistency documentation, which are attached to each project's on-line diary. Not only were we asking for a checkmark confirming consistency for the LRTPS and local comp plans, but we asked the MPOs to fax the appropriate pages (text and/or map), amendment, or a letter stating why it is missing and cause of action. This documentation is to follow the project so when Programming commences, there won't be scrambling to find the plans and amendments for DCA.
- Coordination with FDOT liaison for the rural counties.
- Met with ETAT member CalLee Davenport of US Fish & Wildlife to discuss review comments, general agency policies and procedures, and coordination of each of our roles in this process.
- Started mapping PD&E projects from the past 20 years. Our district does not have an electronic history of the studies; the information has been recorded manually over the years. Once the limits have been verified, the mapped GIS layers of the projects will be added to TAIMS (Transportation Automated Information System) so they can be overlaid with ETDM projects, work program projects, and LRTP Projects. A number of projects initiated in the ETDM process turned out to have already had PD&E studies some time ago. The maps are being done so that in the future we will be able to find out immediately if/where there were previous studies or overlaps that could determine simply a need for a reevaluation instead of PD&E.
- Created a template for MPOs to send to their local jurisdictions when an email notification is sent out to alert the ETAT and MPOs that a project has entered ETAT review.
- Created TAIMS enhancements to project diary (stored on our local RPC's site so that MPOs can also access it) and created a tracking system for ETDM projects.
- Continue updates of the project diary including emails, maps, meeting notes, data, straight line diagrams, and project summaries.
- Gave training/demo of EST to Production Director and District Design Engineer with updates of each ETDM project's status.
- Met with EMO/Design/Permitting/Estimating Offices to discuss the following:
 - shifting in WP funds;
 - earlier permits;
 - earlier and more accurate estimates;
 - decrease in number of project alternatives; and
 - potential change in advertising for consultants due to the blending of Design with project development.

District 6

- Completed consultant selection process for District-wide Miscellaneous Services – ETDM Consultant Contract. URS Corporation selected. Notice To Proceed in July 04. Have had continued assistance from URS Corp. under existing Planning contract.

- Submitted Projects for ETAT Review – I-95, Programming Screen and NE 183rd Street, Planning Screen.
- Delivered presentations providing a brief overview of the process and the Environmental Screening Tool (EST); June 14th – Transportation Planning Council (TPC) and July 7th - Transportation Planning Technical Advisory Committee (TPTAC) to begin to expose Miami-Dade Transit and Miami Dade Expressway Authority to ETDM per MPO suggestion.
- Hands-on training of SCE (Sociocultural Effects) Evaluations with MPO staff, specific to District projects.
- Attended ETDM Coordinators’ meeting in Orlando June 14 & 15, 2004.

District 7

What has been expended in resources and funds to date:

- 5%-10% of the ETDM Coordinator’s time over 4 years for development and implementation of the ETDM process = \$ 15,600 - \$ 31,000 (approx.)
 - PD&E Districtwide contract: Task 1(100 staff hours) to input projects into the Planning and Programming screens = \$ 10,000 (approx.)
 - PD&E Districtwide contract: Task 2(100 staff hours) to resolve comments generated by the state and federal agencies during the screening process = \$ 0 (recently issued)
- TOTAL = \$ 31,000 + \$ 10,000 = **\$ 41,000 (expended to date)**

What has been programmed:

- Within two existing PD&E Districtwide contracts we have programmed a total of \$ 300,000 (FY 04/05: adopted).
- FY 05/06: \$ 300,000 gamed.
- FY 06/07: \$ 250,000 gamed.
- FY 07/08: \$ 150,000 gamed.

Note: FY 05/06 – 07/08 funds will be reassessed each work program cycle, which may result in a decrease/increase in funds based on ETDM expenditure history of the previous year(s).

How funds have been programmed for tracking:

- ETDM funds have been programmed within two existing Districtwide contracts with distinctive SEQUENCE numbers (e.g. 254552-1-22-**07**), which will allow for easy tracking of ETDM expenditures.

How we plan to use the money we have programmed:

- ETDM District-wide contract funds will be used to support the District ETDM Coordinator in implementing and applying the ETDM process on projects identified in the MPO’s LRTP and 2025 Needs Plan (Note: District-wide contract expenditures will diminish as existing ETDM staff become trained and utilized).
- ETDM District-wide contract funds will be used to support the MPO’s in their ETDM efforts until such time that they are able to sustain the ETDM process on their own.
- The majority of the ETDM District-wide contract funds will be used to prepare technical studies requested by state and federal agencies during the Planning Screen, Programming Screen, and/or Project Development phase.

NOTE: Presently all ETDM funds will be obtained from District Seven's capacity improvement program dollars. Until we get further into the process we will not know how much funding is needed to fully implement ETDM. This approach allows us the flexibility to effectively implement the ETDM process within our District.

Status:

- Currently compiling and reviewing the comments submitted during the Planning Screen (11 projects) and Programming Screen (1 project). Comment resolution will be required with FHWA and some of the environmental agencies. We are getting ourselves ready for that consultation and resolution opportunity.
- Preparing to complete the Planning Summary Report by July 24 if all goes well with the agency consultation exercise.
- Also currently developing Purpose and Need Statement for three (3) additional projects to be reviewed in an upcoming (July/August 2004) programming screen. These projects have near term (next fiscal year) PD&E studies already scheduled.

Turnpike Enterprise

Activities for May and June:

- Received Planning Screen Comments for HEFT Widening from SW 104th Street, Killian Parkway to SR 836.
- Preparing responses to the Planning Screen Comments.
- Evaluated Current Work Program for projects to be submitted to the Programming Screen. Two projects are eligible and will be submitted in July.
- Attended the ETDM Coordinator's Meeting and attended 2 online training classes.

Planned Activities for July:

- Submit two projects to the Programming Screen.
- Complete Responses to comments to the Planning Screen for the HEFT Widening project.