

OVERVIEW

Environmental Technical Advisory Team (ETAT) members may submit and edit comments at any time during the review period using the Environmental Screening Tool (EST). This guide provides a basic overview of the ETAT review tasks supported by the EST.

ETAT REVIEW TASKS LIST

ETAT Review Tasks ▲	
Review Start Date:	02/15/2021
Days Remaining:	6
1. Understand Project Data	
Project Details	
Project Milestone Report	
Advance Notification Package Report	
2. Assess Resource Data	
GIS Analysis Report	
Preliminary Environmental Discussion Report	
Sociocultural Data Report	
Cultural Resources Reports	
3. Provide Comments	
Review Purpose and Need	
Indicate Project Involvement	
Review Project Effects	
Review AN Package	
Submit Federal Consistency Finding	
4. View Reports	
Agency Comments - Purpose and Need	
Agency Comments - Project Effects	

During an ETDM Screening Event, the ETAT Review Tasks list appears to reviewers on the right side of project pages.

The task list contains four main sections to help guide you through the review process:

1. Understand Project Data
2. Assess Resource Data
3. Provide Comments
4. View Reports

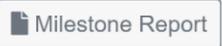
Hide the task list by clicking on the blue header that contains the *caret* icon (▲). Click the same header to reveal the task list.

The *Review Start Date* and the *Days Remaining* in the review period appear under the main task list header.

Navigate between pages by clicking the links in the list. While on a page listed in the task list, it is highlighted in blue.

1. UNDERSTAND PROJECT DATA

Provides the opportunity for ETATs to develop an understanding of the proposed transportation project.

- **Project Details:** This page contains a wide range of project information, links to associated reports, and the ability to view the project and/or analysis areas in the *Map Viewer*. 
- **Project Milestone Report:** Significant milestones of the project are displayed on the *Snapshot Timeline*. Refer to the *Snapshot Details* for more information and associated reports regarding the individual milestones. 
- **Advance Notification (AN) Package Report:** Review the *Published AN Package(s)* for a project. This is available for projects with a Programming Screen Review or later, prior to initiating the Project Development and Environmental (PD&E) Study. The *AN Package Report* is not be available for projects screened without the AN (i.e. Planning Screen or AN Review after Programming Screen). Instead, a **Project Information Package** is available that contains the project details and the *Preliminary Environmental Discussion (PED) Report*. 

2. ASSESS RESOURCE DATA

Verify the information available in the EST is the best available. Additionally, identify appropriate Analysis Area(s) and review desktop analysis results.

- **Geographic Information System (GIS) Analysis Report:** View analysis results for *Analysis Areas* and individual features (e.g. road segments or bus stations) of *Analysis Areas*. Cached PDF reports of analysis results are available and are organized by topic. Run custom reports by selecting topics, analysis types, and buffer distances to be included in the report. Also includes the ability to save a PDF file of the report(s) for offline use. 

- **PED Report:** Describes the District's initial understanding of the natural, physical, cultural, and community issues/resources in a project study area either by *Project Level* or *Alternative*. 
- **Sociocultural Data Report (SDR):** Generate reports describing the sociocultural context of the project area by specifying the Area, the review event (current or previous), and a buffer distance (500 feet or quarter mile). 
- **Cultural Resources Report:** Contains information about the cultural resources in the vicinity of a project and includes a map depicting those resources.

3. PROVIDE COMMENTS

Use these links to provide your comments about the project:

- **Review Purpose and Need:** Review the project's *purpose and need* and acknowledge your agency's understanding. 
- **Indicate Project Involvement:** During the *Programming Screen*, indicate whether your agency wishes to serve as a *Cooperating* or *Participating Agency* during project review. The *US Coast Guard* can also provide feedback regarding water crossings that are in the project area.
- **Review Project Effects:** Assign a *Degree of Effect* to one or more environmental topics and provide comments on the potential effects. Indicate any future coordination or documentation required for a specific analysis area. 
- **Review AN Package:** For *Programming Screen* projects and recipients of the *AN Package*, users may provide additional input regarding the *AN Package*. Use this page to enter *additional* comments from your agency that should be considered but are not captured elsewhere in the EST during the current Programming Screen.
- **Submit Federal Consistency Finding:** This page is available for *Federal Consistency Reviewers* to issue their findings and recommendations to the *Florida State Clearinghouse (SCH)* regarding project consistency with the Florida Coastal Management Program. 

4. VIEW REPORTS

Access read-only views of comments provided during the screening event. *Note: Comments are considered draft until the end of the review period.*

- **Agency Comments – Purpose and Need:** Displays the purpose and need, submitted agency reviews, as well as organizations that were notified but did not submit a review.
- **Agency Comments – Project Effects:** View information about the event and comments received by selecting an agency and viewing a report. 
- **AN Package Comments and Responses:** Lists additional agency comments that should be considered but are not captured elsewhere in the EST during the current Programming Screen.
- **Federal Consistency Comments:** Displays findings and recommendations to the *Florida State Clearinghouse (SCH)* regarding project consistency with the Florida Coastal Management Program.

NEED HELP?

-  Click the *Question Mark* icon in the upper right to access page-specific help materials. Access other help materials or additional EST resources from the left-hand menu by clicking *Help*.