



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUSOS
SECRETARY

January 30, 2008

Ms. Kathy O'Bryan
US Forest Service
325 John Knox Road, Suite F-100
Tallahassee, Florida 32303

Re: Exhibit A-2 Amendment to USFS 3-Year Funding Agreement
Contract Number: BDE 82
Vendor Number: F720564384089
Financial Number: 41506422815
Federal Number: ETDM-004

Dear Ms. O'Bryan

Attached is an approved original Exhibit A-2 adding additional funding for supplemental staffing expenses, training and travel. Please append this Exhibit A-2 to the Funding Agreement.

If you have any questions, or need additional information, please contact me at 414-5280 or by e-mail at buddy.cunill@dot.state.fl.us. If I am not available, please contact Mary Harger at 414-5319 or by e-mail at mary.harger@dot.state.fl.us.

Sincerely,

Buddy Cunill
Environmental Program Development Administrator

BC/mh

Attachment

cc: George Hadley
David Rae
Katie Buchanan
Carolyn Ismart
Fiscal Office
Procurement Office

EXHIBIT A

Buddy Cunill

FDOT Project/Program Manager

October 22, 2007

Date

Florida Department of Transportation
605 Suwannee Street, M.S. 37
Tallahassee, FL 32399-0450

Address

RE: Purchase Order Number: BDE82
Request Number: 2

Vendor Number: F720564834089
Financial Number: 41506422815

Action Request: ☐ Personnel Approval ☒ Increased Compensation
☐ Overtime ☐ Relocation
☐ Travel ☐ Sub-Consultant
☐ Equipment Authorization ☐ Time Extension
☐ Increased Advance Pay

Approval of the above is requested. The following is justification/explanation of the requested action:

Article III, Paragraph A is Amended to read: FDOT shall, subject to the billing provisions of Article IIIB below, provide reimbursement to USFS for a total sum not to exceed \$194,938.00, as shown in **Attachment C**, as amended, ending on a date five (5 years) from the date of this agreement or June 1, 2011, whichever comes later.

Attachment C Five Year Budget Distribution is Amended to read:

Attachment C
United States Forest Services
Five Year Budget Distribution¹
Florida Department of Transportation Reimbursable Positions

Annual Costs

Year 1.....	\$ 23,000.00
Year 2.....	\$ 77,913.00
Year 3.....	\$ 80,525.00
Year 4.....	\$ 6,750.00
Year 5.....	\$ 6,750.00

Total Cost of Agreement (5 Years)^{2 3}.....\$194,938.00

¹ Line item budget distribution amounts are estimates for staffing (equal to 1 Full Time Equivalent (FTE)), travel and training, and the final expenditure amounts will vary according to the annual accounting statements that are submitted; the funds will be used at the discretion of the agency to meet program needs and include a 17.8% overhead rate (the 17.8% overhead rate is required by USFS to support its administrative staff), but will not exceed the total amount shown.

² The USFS estimates that for the Apalachicola National Forest, there are 5-6 projects in the environmental stages or that will be entering the environmental stage. It is estimated that this will result in funding supplemental needs of approximately \$50,000 over the next 5 years. The first year (2007) costs will be \$23,000.00, which will result from work to be completed on State Road 65 and work that is currently underway. The remainder of the funds (\$6,750 per year) will be directed towards travel costs related to projects involving the Ocala National Forest. There are approximately 14-15 meetings scheduled which will result in significant travel by the USFS Ranger. (It's more like 40+ meetings according to the schedule we have - I don't know how many involve "significant" travel)

"I certify that the above requested action is necessary for the operation of this project and is in compliance with the terms of the project agreement."

Marsha Kearney
ETAT Authorized Agency Signature/Date

Department Action _____ APPROVED _____ DISAPPROVE

Remarks: _____

"I certify to that to the best of my knowledge and belief, the above requested action is not in violation of the terms of the project agreement and is necessary for the operation of this project."

[Signature]
FDOT Authorized Signature/Date

[Signature] 11/2/03
FHWA Authorized Signature/Date

Legal Review: Kate D. Bueh
11/6/03

³ In order to provide timely review and participate in the planning stages for the State Road 40 project, the US Forest Service (USFS) requires additional funding of \$158,165 to be used over the next two years (\$77,913 for FY 08 and \$80,525 for FY 09). The funding would cover a personal services contract for Jim Thorsen (retired District Ranger) to act as the FS representative at the numerous meetings scheduled for the project. He will also serve as a member of the steering committee in place of the current ranger. Organizational changes have occurred on the Ocala National Forest where there is only one District Ranger which has significantly impacted the workload and limits the USFS ability to coordination on this project without procuring supplemental staffing help. Approximately \$59,265 of these funds will be used for additional USFS staffing, as determined by USFS, in areas of GIS, Biology, Fire Control and other areas of expertise, as needed, to assist FDOT. In addition, for FY 08 and 09, \$7,500/year of the funding would be used to bring in Sandy Jacobsen, USFS Region 5 for her expertise in wildlife crossings.
(\$134,265 + USFS Burden Rate = 17.8% \$23,900 = \$158,165 total for 08 and 09)