

OVERVIEW

Project review occurs through the web-based Environmental Screening Tool (EST), which is used to engage agency participants in the transportation planning process. The EST provides information about projects and the surrounding environment. The Environmental Technical Advisory Team (ETAT) evaluates the potential direct and indirect effects of each project and alternative, as available on natural, physical, cultural, and community resources and uses the EST to communicate and document their findings; cumulative effect considerations may also be provided during the screening on a separate form.

ETAT members review projects for potential effects based on standards defined in the Agency Operating Agreement (AOA). Each ETAT member should perform analyses consistent with the established criteria and methodologies for their agency for each specific resource. For a complete list of issues your agency reviews, go to the **Reports** menu, click **Agency Participation**, and then click **Agencies and Associated Resource Issues**.

TO BEGIN

On the Project Effects page, you can expand the project number to see more information about District, County, Planning Organization, Federal Involvement, Contact Information, and more.

Review Options

To Begin

Select the Analysis Area and Issue you wish to work on, then click the **Begin Review** button. The form will repopulate with the selections.

To change the options, click the **Change Options** button and select the desired options.

Use Short Form

Use Short Form Under “Review Options”, you can choose to use the Short Form by checking the box next to “Use Short Form”.

You can use the Short Form to enter the same comment for multiple analysis areas and/or resource issues when assigning a Degree of Effect of “Minimal” or lower. Assigning a Degree of Effect that is “Moderate” or higher will not be available when using the Short Form.

The short form can only be used for your agency’s expected resource issues, per the AOA. Uncheck “Use Short Form” to comment on any other issues.

Preliminary Environmental Discussion

Text for the Preliminary Environmental Discussion (PED) will automatically appear for the selected analysis areas and resource issues.

Project Effects

[View on Map](#) | [View GIS Analysis](#) Under “Project Effects”, click the **View on Map** button to view the project on a map, and the **View GIS Analysis** button to view a GIS Analysis.

Select a **Degree of Effect** from the drop-down box (**Required**). If you select “N/A /No Involvement” or “None”, comments will not be required to continue. If you select anything higher than “None”, you will be required to write comments in the sections under “Direct Effects” to continue.

Future Coordination and Documentation

In this section, select an option from the list to identify future coordination or documentation required for this analysis area (**Required**).

If you select “PD&E Support Documentation as per PD&E Manual” or “To Be Determined: More Coordination Required”, a box to provide “Additional Comments” will appear.

If you select “No Involvement”, no box will appear.

Future Coordination and Documentation

Select an option below to identify future coordination or documentation required for this analysis area.

- No Involvement: Your agency does not desire any future involvement with this analysis area after the screening is complete
- PD&E Support Documentation as per PD&E Manual: Your agency would like to review the results of the standard technical studies co your agency. Indicate the study and PD&E Chapter in the “Additional Comments” field.
- Permit or Technical Study Required: Your agency expects that one or more Permits or Technical Studies will be required for this analysis area.
- To Be Determined: More Coordination Required: Your agency knows more coordination is needed, but does not know the exact docu

Additional Comments:

Click the **Confidential** check box if your comments contain sensitive information that is exempt from public records.

Confidential

If you select “Permit or Technical Study Required”, a list of agency-specific Permits and Technical Studies will appear. Check all that apply. A comment box will appear for each item selected. Comments are optional, but helpful when there are special considerations you would like to convey to the project team.

Confidential

Confidential You may click the “Confidential” box if any of your review comments contain sensitive information that is exempt from public records. **Note:** This option is only available for Historic & Archaeological and Wildlife & Habitat.

Sign and Submit

Enter your password and click the **Save Review(s)** button.

If the button is not available, you may have outstanding actions that need to be taken. These will appear under the “Password” field.

[Print Confirmation PDF](#)

Once the review has been saved, a Print Confirmation PDF button will now be available. Click this button to pull up a printable PDF version of the “Project Effects Review Confirmation”, which will appear in a new tab.

NEED HELP?

For more information, contact help@fla-etat.org or call 850-414-5334.